



HUMAN RESOURCES DEPARTMENT  
 Po Box 1006  
 Herlong, CA 96113

**FOR OFFICE USE**  
 Date received: \_\_\_\_\_

**APPLICATION FOR BOARD, COMMISSION OR COMMITTEE MEMBER**

**PERSONAL**

Last Name		First	Middle	Social Security Number
Street Address				Date of Birth (Required for background check)
City, State, Zip				Home Telephone Number
Name of Board, Commission, or Committee applying for: <b>SIRCO BOARD OF DIRECTORS</b>				Cell Phone Number
Do you have a High School Diploma or GED? <input type="checkbox"/> Yes <input type="checkbox"/> No				Have you attached a copy of your Diploma or transcripts? <input type="checkbox"/> Yes <input type="checkbox"/> No
I understand a Criminal Background check is required. <input type="checkbox"/> Yes <input type="checkbox"/> No				Have you attached proof of your Residency? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>NOT APPLICABLE</b>				
If an offer of employment is made, prior to your commencement of employment duties, you will be required to pass a drug test. Are you willing to undergo such a test? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you an enrolled member of the Susanville Indian Rancheria <input type="checkbox"/> Yes <input type="checkbox"/> No <b>YOU MUST ATTACH A COPY OF YOUR ENROLLMENT CARD.</b>				

**REQUIRED NARRATIVE**

This space is provided for a short narrative describing the skills you can bring to the Board, Commission, or Committee for which you are applying. Feel free to attach additional pages.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**APPLICANT STATEMENT OF UNDERSTANDING AND RELEASE OF LIABILITY  
AS WELL AS REQUIREMENTS FOR A CRIMINAL BACKGROUND CHECK**

**AUTHORIZATION TO RELEASE INFORMATION**

I, \_\_\_\_\_, am applying for a position with the Susanville Indian Rancheria Corporation. I hereby signify my willingness to appear for interviews, in regards, to my application and authorize Susanville Indian Rancheria Corporation's (SIRCO) representatives to consult with other institutions with which I have been associated and personal references who may have information bearing on my professional competence, character, ethical qualifications, assaultive behaviors and criminal convictions. I further consent to the release/disclosure to the Susanville Indian Rancheria Corporation all educational, professional and criminal records that may be material to an evaluation of my qualifications and competence, as well as my ethical behavior for staff membership.

SIRCO will not hire or employ persons, nor allow persons to volunteer, for positions that are subject to SIRCO's criminal background investigation policy who do not meet the minimum standards of character. The required background investigations are intended to determine suitability for employment.

Each individual age 18 or over who volunteers to assist or is employed by the Susanville Indian Rancheria Corporation, will be subject to a criminal background investigation.

You have the right to obtain a summary of the criminal history report made available to the SIRCO Human Resources Department and to challenge the accuracy and completeness of any information contained in the report.

Your signature below constitutes consent to the conduct of a criminal background investigation. Refusal will prohibit your employment or ability to volunteer in any of the areas identified by SIRCO as requiring a criminal background investigation.

I hereby release from liability all representatives, facilities, educational institutions and training programs that I have attended and/or worked for, from their acts performed in good faith and without malice in connection with evaluating my credentials and qualifications. I also hereby release from any liability any and all individuals and organizations that provide information to the SIRCO's staff in good faith and without malice concerning my, education, professional competence, ethics, character and other qualifications.

I certify that the statements/documents that I have made/provided in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

I fully understand that a false statement to any question in this application or the misrepresentation of information otherwise provided may cause my application to be disqualified or constitute immediate termination if employed.

I have read and understand above statement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Driver's License Number